

North West Community Services Training Ltd

Prevent Duty Risk Assessment/Action Plan – Updated August 2020

<u>No</u> :	<u>Prevent Vulnerability/Risk Area</u>	<u>Risk</u> <u>Y/N</u>	<u>Action taken/already in place to</u> <u>mitigate/address risk</u>	<u>Owner</u>	<u>When</u>	<u>RAG</u>
1	<u>LEADERSHIP</u> Do the following people have a good understanding of their own and institutional responsibilities in relation to the "Prevent Duty"? <ul style="list-style-type: none"> <input type="checkbox"/> Board of Governors <input type="checkbox"/> SMT <input type="checkbox"/> Staff <input type="checkbox"/> Student <input type="checkbox"/> Safeguarding team 	No	SMT & BOD have undertaken the following training: <ol style="list-style-type: none"> 1. -College of Policing Channel General Awareness module 2. -The Education & Training Foundation Prevent for Leaders & Managers (SMT) governance & board members (CEO) 3. -Merseyside Police – Channel/Prevent presentation 4. –Walkthrough of Prevent strategy 	SMT DP	2015 2016 2017 2018 2019 2020	G R E N E W
2	<u>Partnership</u> 1) Is there active engagement from the institution's Governors, SMT, managers and leaders? 2) Does the institution have an identified single point of contact (SPOC) in relation to Prevent? 3) Does the institution engage with the BIS Regional Prevent Coordinator, Local Authority Police Prevent Leads and engage with local Prevent Boards/Steering Groups at Strategic and Operational level?	No	1) Board Member, SMT & delivery team provided with briefing by Merseyside Police Prevent Coordinator. Arrangements in place to repeat this briefing as necessary. 2) Yes - • If deemed necessary, serious incidents will be discussed with Liverpool Safeguarding Board contact 0151 233 0493 or to Liverpool Children's Services on 0151 233 3700 / Adults 0151 233 3000 • In the event of a referral relating to serious concerns about potential radicalisation or extremism, the centre will contact Merseyside CTSA (Counter Terrorism Security Advisors) on 0151 777 8526 or email	SMT DP	2015 2016 2017 2018 2019 2020	G R E N E W

			ctsa@merseyside.police.uk 3) The Prevent Lead for SMT is the Safeguarding Lead Paul Sheron. He is responsible for oversight of the Prevent Action Plan & update to SMT.			
3	<u>Staff Training</u> Do all staff have sufficient knowledge and confidence to: 1) exemplify British Values in their management, teaching and through general behaviours in the institution 2) understand the factors that make people vulnerable to being drawn into terrorism and to challenge extremist ideas which are used by terrorist groups and can purport to legitimise terrorism 3) have sufficient training to be able to recognise this vulnerability and be aware of what action to take in response	No	Staff have undertaken the following training: 1) British values as per Ofsted inspection handbook. Displayed prominently around the centre, embedded into learning. 2) Through awareness training by Merseyside Police. 3) -College of Policing Channel General Awareness module. -The Education & Training Foundation Prevent for Support Staff/Practitioners/Leaders & Managers – Staff completed updates May 2019 -Merseyside Police – Channel/Prevent presentation 4) Ongoing staff CPD record evident 5) Parent company & ultimate parent company CEOs completed governance Prevent training 6) Improved links with Merseyside Safeguarding board 7) Safeguarding lead updated Advanced Safeguarding training	SMT DP	2015 2016 2017 2018 2019 2020	GREEN
4	<u>Welfare provision</u> 1) Are there adequate arrangements and resources in place provide pastoral care and support as required by the institution?	No	1) Yes	SMT DP	2015 2016 2017 2018 2019	GREEN

					2020	
5	<u>Speakers and Events</u> 1) Is there an effective policy/framework for managing speaker requests?	No	1) All external speakers are vetted by SMT DP prior to working with learners. Policy in place for all to follow (Reviewed August 2020)	SMT DP	2015 2016 2017 2018 2019 2020	G R E E N
6	<u>Safety Online</u> 1) Does the institution have a policy relating to the use of IT and does it contain a specific reference and inclusion of the Prevent Duty? 2) Does the institution employ filtering/firewall systems to prevent staff/students/visitors from accessing extremist websites and material? 3) Does the system alert to serious and/or repeated breaches or attempted breaches of the policy?	No	1. Yes ICT usage policy in place (Reviewed August 2019) 2) Yes ICT manager facilitates requirements. 3) Yes	SMT DP	2015 2016 2017 2018 2019 2020	G R E E N
7	<u>Centre Security</u> 1) Are there effective arrangements in place to manage access to the centre by visitors and non-students/staff? 2) Is there a policy regarding the wearing of ID on campus? Is it enforced? 3) Is there a policy covering the distribution (including electronic) of leaflets or other publicising material?	No	1) Yes main reception staff challenge people entering the building. 2) All visitors wear ID badges/lanyards. 3) All publications for distribution will have permission granted by SMT DP 4) Yes 5) Yes lockdown policy (Reviewed August 2020)	SMT DP	2015 2016 2017 2018 2019 2020	G R E E N

	<p>4) Does the institution intervene where off centre activities are identified or are likely to impact upon staff and/or students i.e. leafleting, protest etc?</p> <p>5) Does the institution have a policy in place to instigate a dynamic lockdown if the need arise?</p>					
8	<p><u>Safeguarding</u></p> <p>1) Is protection against the risk of radicalisation and extremism included within Safeguarding and other relevant policies?</p> <p>2) Do Safeguarding and welfare staff receive additional and ongoing training to enable the effective understanding and handling of referrals relating to radicalisation and extremism?</p> <p>3) Does the institution utilise Channel as a support mechanism in cases of radicalisation and extremism?</p> <p>4) Does the institution have a policy regarding referral to Channel identifying a recognised pathway and threshold for referral?</p>	No	<p>4) Yes links to safeguarding policy (Reviewed August 2020)</p> <p>1) Yes, committee members regularly update training. CPD records to validate.</p> <p>2) Yes all staff have attended training in relation to the role of Channel.</p> <p>3) Yes policy/designated pathway in place. Although to date no referrals have been made</p>	SMT DP	<p>2015</p> <p>2016</p> <p>2017</p> <p>2018</p> <p>2019</p> <p>2020</p>	GREEN
9	<p><u>Communications</u></p> <p>1) Is the institution Prevent Lead and their role widely known across the institution?</p> <p>2) Are staff and students made aware of the Prevent Duty, current risks and appropriate activities in this area?</p>	No	<p>1) Yes Paul Sheron SMT lead for this role.</p> <p>2) Yes both staff & learners have undertaken training.</p> <p>-2015 12x</p> <p>-2016 104x</p> <p>- August Summer holiday 22x ST&L in schools completed Prevent training</p> <p>-2017 96x</p> <p>-2018 79 X</p>	SMT DP	<p>2015</p> <p>2016</p> <p>2017</p> <p>2018</p> <p>2019</p> <p>2020</p>	GREEN

			2019 256 x 2020			
10	<u>Staff and Volunteers</u> 1) Does awareness training extend to sub-contracted staff and volunteers?* 2) Is the institution vigilant to the radicalisation of staff by sub-contracted staff and volunteers?	No	1) Yes current SC/Temporary staff have undertaken Channel training. *Currently no SC/Temp staff employed within the centre August 2020 2) Yes policy in place for visitors. NWCS currently do not operate under any sub-contracting agreement.	SMT	2015 2016 2017 2018 2019 2020	GREEN

SMT DP Name: Paul Sheron

SMT DP Signature:



Date last updated: August 2020